



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, NOVEMBER 24, 2015

Minutes of the Policy Committee Meeting held on Tuesday, November 24, 2015 at 4:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:35 p.m. by Policy Committee Chairperson Burtnik.

1. **Opening Prayer**

The meeting was opened with a prayer by Trustee Burtnik

2. **Attendance**

Committee Members	Present	Absent	Excused
Kathy Burtnik (Committee Chair)	✓		
Frank Fera	✓		
Dino Sicoli	✓		

Trustees:

Fr. Paul MacNeil

Pat Vernal

Student Trustees:

Michaela Bodis, Trustee

Aidan Harold, Trustee

Staff:

John Crocco, Director of Education

Frank Iannantuono, Superintendent of Education/Human Resource Services

Lee Ann Forsyth-Sells, Superintendent of Education

Mark Lefebvre, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services & Communications Department

/Recording Secretary

3. Approval of Agenda

Moved by Trustee Fera

THAT the November 24, 2015, Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of October 27, 2015

Moved by Trustee Sicoli

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of October 27, 2015, as presented.

APPROVED

6. Policies

ACTION REQUIRED

POLICIES - FOR RECOMMENDATION TO DECEMBER 1, 2015 COMMITTEE OF THE WHOLE MEETING

6.1 Attendance Support Program Policy (201.16)

Frank Iannantuono, Superintendent of Education, presented feedback received from the vetting process and highlighted amendments to the Attendance Support Program Policy (201.16) following the vetting process.

Following discussion, the Policy Committee approved the following additional amendments:

POLICY STATEMENT

- Page 1 Bullet e replace “*of progressive discipline*” with “*consistent with the Collective Agreement, Terms & Conditions of Employment and the Education Act*”

ADMINISTRATIVE GUIDELINES

- Page 3 & 4 remove the word “*Threshold*” and replace with “*indicators*”
- Page 5 Paragraph 1 move “*who have attendance related concerns*” to end of sentence
- Page 5 Stage 2 Bullet 3 add “*consistent with the Collective Agreement, Terms & Conditions of Employment and the Education Act*”
- Page 7 Monitoring Attendance Bullet 4 replace the word “*regular*” with “*reasonable*”

Moved by Trustee Sicoli

THAT the Policy Committee recommend to the December 1, 2015 Committee of the Whole Meeting to approve the revisions to the Attendance Support Program Policy, as amended.

APPROVED

6.2 Asthma Policy (NEW)

Lee Ann Forsyth-Sells, Superintendent of Education, presented feedback received from the vetting process and highlighted amendments to the Asthma Policy (NEW) following the vetting process.

Following discussion, the Policy Committee approved the following additional amendments:

POLICY STATEMENT

- No amendment

ADMINISTRATIVE GUIDELINES

- Page 3 Procedures Bullet 2 remove the words “*been*” and “*with*”
- Page 5 Bullet 8 remove the word “*regular*”

Moved by Trustee Sicoli

THAT the Policy Committee recommend to the December 1, 2015 Committee of the Whole Meeting to approve the revisions to the Asthma Policy, as amended.

APPROVED

POLICIES - PRIOR TO VETTING

6.3 Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6)

Superintendent Forsyth-Sells, presented the Dress Code – Secondary Uniform – Safe Schools Policy (302.6.6).

The Policy Committee recommended the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE GUIDELINES

- Page 4 Bullet 1.5 replace sentence with “*Hair must be styled in a manner that is not offensive to an individual, group/culture.*”

The Policy Committee requested that the Dress Code – Secondary Uniform – Safe Schools Policy, be vetted from November 25, 2015 to January 15, 2016 with a recommended deadline for presentation to the Policy Committee in January, 2016, for consideration to the Committee of the Whole and Board in 2016.

6.4 Elementary Standardized Dress Code – Safe Schools Policy (302.6.10)

Superintendent Forsyth-Sells, presented the Elementary Standardized Dress Code– Safe Schools Policy (302.6.10).

The Policy Committee recommended the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE GUIDELINES

- Page 3 Item 1.1 Bullet 1 remove “??”
- Page 3 Bullet 1.5 replace sentence with “*Hair must be styled in a manner that is not offensive to an individual, group/culture.*”

The Policy Committee requested that the Elementary Standardized Dress Code – Safe Schools Policy, be vetted from November 25, 2015 to January 15, 2016 with a recommended deadline for presentation to the Policy Committee in January, 2016, for consideration to the Committee of the Whole and Board in 2016.

6.5 French Immersion Policy (NEW)

Mark Lefebvre, Superintendent of Education, presented the French Immersion Policy (NEW).

The Policy Committee recommended the following amendments:

POLICY STATEMENT

- No amendments

ADMINISTRATIVE GUIDELINES

- Page 4 Paragraph 3 replace the word “*French*” with “*English*” and add “*in English for Grade*”

The Policy Committee requested that the French Immersion Policy, be vetted from November 25, 2015 to January 15, 2016 with a recommended deadline for presentation to the Policy Committee in January, 2016, for consideration to the Committee of the Whole and Board in 2016.

INFORMATION

6.6 Policies Currently Being Vetted until January 14, 2016

- Facility Partnerships Policy (800.6)
- Pupil Accommodation Review Policy (701.2)

6.7 Policy and Guideline Review 2015-2016 Schedule

Director Crocco presented the Policy and Guideline Review 2015-2016 Schedule.

7. Date of Next Meeting

January 26, 2016 4:30 p.m.

8. Adjournment

The meeting adjourned at 6:47 p.m.